

EPILEPSY ASSOCIATION OF NEW ZEALAND INCORPORATED

MINUTES OF THE SPECIAL GENERAL MEETING

Held online, on Tuesday 25 November 2025 at 7:00pm

PRESENT: 19 members present

Board: Glenn Livingstone (President), Philippa Tolley, Dave Guruge, Tess Ahern and Ricky Bennett, Chris Selbie.

Staff: Tracy Tierney (CEO) MarjoTenhagen, Sasha Clarkson, Bobbi Oliver (Observer)

Attendees: Peter Bergin, Carol Buchanan, Penny Franklyn, David Thorp, Joy Thorp, Marc Piercey, Vaughn Crimmins, Murray Waring, Theo Piercey, Luke Piercey.

Apologies: Philip Haythornthwaite, Judith Browne (both unable to join due to technical difficulties)

The meeting was started by the Chairperson of the meeting, Glenn Livingstone and a welcome extended to everyone in attendance on-line. Participants were advised that the meeting was being recorded.

A roll call was taken, Glenn confirmed quorum had been reached therefore the meeting could continue. Glenn summarised the purpose of the Special General Meeting and explained the voting process which will include a roll call of attendees to confirm their vote. Invited any process questions, there were none.

1. Appointment of Auditor

Glenn read out the motion as provided in the agenda:

“That Silks Audit Chartered Accountants be appointed as the auditor for Epilepsy Association of New Zealand Incorporated for the financial year ending 31 March 2026”

Moved: G Livingstone

Seconded: R Bennett

Chair invited questions. Vaughn Crimmins requested a summary of background and experience relevant to associations similar to Epilepsy and if referee checks has been undertaken which was confirmed.

Attendees' names called individually to cast their votes.

Resolved unanimously that Silks Audit Chartered Accountants be appointed

2. Adoption of New Constitution

Glenn read out the motion as provided in the agenda:

That the members of Epilepsy Association of New Zealand Incorporated approve the adoption of the draft constitution in full, as circulated and that the Board be authorised to apply to re-register the society under the Incorporated Societies Act 2022 with the Companies Office"

Moved: D Guruge
Seconded: Tess Ahern

Chair invited questions. Vaughn Crimmins expressed his only concern was an aspect of membership and criteria that he has previously shared, everything else fine. David Thorpe wanted to acknowledge that the genesis of the motion is the need to reregister as an incorporated society. Questioned why it has taken three years to re-register. Acknowledged that prior discussions around potential change to a Trust structure may have been a distraction for a time.

Attendees' names called individually to cast their votes. CEO confirmed names of those that the Chair holds proxies for including Robert Alexander, Sam Piercey, Philip Haythornwaite, Brenda Anderson, Peter Gordon, Dannielle Burke & Adam Carson and confirmed that all proxies voted in favour of both motions.

Resolved unanimously that the constitution be adopted as per the motion.

CEO acknowledged that it had been pointed out that there were a number of spelling, punctuation and formatting errors in the constitution document and apologised. Editorial changes will be made to correct these that don't affect the intent or substance of the document which the Board will sign off.

Chair invited any closing thoughts or comments. Vaughn Crimmins welcomed Tracy to the organisation and the hope that there is a more full assessment to how Epilepsy New Zealand interacts between members, donors, Board etc. Chair acknowledged this. The CEO reiterated her intent to interact with members more and particularly around performance and what that looks like and will be in touch with members in the New Year.

Meeting closed at 7.25 pm

Signed as a true and correct record of the meeting.



For and on behalf of the Board:

Glenn Livingstone, President

2 December 2025